



FIRST30 EMPLOYEE ONBOARDING SERVICES & SOLUTIONS

At First30, we're employee onboarding experts. **We help companies build effective, engaging, and repeatable programs to reduce new hire churn and drive engagement.** We're happy to speak with you and discuss the best options and pricing for your business.

EXPERT ONBOARDING AUDIT & RECOMMENDATIONS



Our expert onboarding audits are perfect for companies looking to make immediate improvements to their employee onboarding program. Audits include:

- 1-hour onboarding strengths assessment
- 1-hour presentation of recommendations provided within one week
- Some quick wins and no-to-low-cost ideas

Cost: \$350 (plus taxes). Book an audit for your business [HERE](#)

EMPLOYEE ONBOARDING CONSULTING SERVICES & WORKSHOPS



Our onboarding consulting services include:

- Onboarding audit and strengths assessments
- Onboarding gap analysis workshops (with HR and key stakeholders)
- Onboarding program and resource development
- Program implementation

Cost: TBD (SOW agreed with client). Book a call to discuss options and pricing [HERE](#)

AUTOMATED AND REPEATABLE ONBOARDING PLATFORM



Our onboarding automation services include:

- Creating a repeatable email sequencing program for new hires to share important training, information and documents
- Building and launching a 30-day automated program

Cost: TBD (SOW agreed with client). Book a call to discuss options and pricing [HERE](#)

www.first30ready.com



To book a call with us to discuss your employee onboarding program and requirements, please click [HERE](#) or email, info@first30ready.com.

See page 2 for our step-by-step process...

Step-by-Step Onboarding Process

First30's complete engagement process from an initial onboarding audit to the launch of an onboarding program is outlined below. We work with our clients at the start of every project to understand their specific needs, and clients may choose to work with us for some or all of the steps below.

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Step 1: Onboarding Audit

An audit is where it all begins! We'll assess your current program by running a diagnostic and providing a full report of strengths and improvement areas. The audit will include low-to-no-cost improvements that can be implemented immediately. The cost for an assessment is \$350 (plus taxes). You can book an audit [HERE](#).



Step 2: Onboarding Workshop and Gap Analysis

Internal collaboration is key to success! We'll run a workshop or workshops with people leaders to assess strengths and opportunities, as well as run a gap analysis to understand what resources are required and what the business already has but may not be utilizing. You'll receive a report including gaps and recommendations.



Step 3: Program Design Outline

Need a clear picture of the day-to-day? We'll design a 30-day program outline for your business with daily training and resource recommendations. This program will be based on resources you currently have available and we'll recommend resources to include at a future date. There will be an option to work with the First30 team or create any additional resources internally.



Step 4: Onboarding Resources & Comms Program Development

Sometimes our clients don't have the resources to design content internally. If your business requires support with resource development and an internal communications plan to introduce the new onboarding resources and program, we can help. We can support you by updating current documents and creating new expertly-designed onboarding resources of all types, including manager guides.



Step 5: Onboarding Implementation

The best onboarding programs are automated and repeatable. We'll support you by using your internal HRIS or LMS. Alternatively, we can build a program using First30's proprietary onboarding software, specifically designed for hosting onboarding programs. We'll also create an automated onboarding email sequence for your new hires.

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See page 3 for our employee retention services...



ENGAGE²RETAIN

Does your business need a retention intervention?

If you want to know what your employees want, one simple way to find out is to ASK. At First30 we're experts in employee surveying and interviewing. We offer a number of Engage2Retain services from DIY solutions to a full program to help our clients increase productivity and reduce churn. We're happy to speak and help direct you to the program that's best for your business.

Engage2Retain Options and Costs

	Template Downloads	Automated Program	Customized Program
Stay Interview Template	✓	✓	✓
Exit Interview Template	✓	✓	✓
Manager Check-In Template	✓	✓	✓
Pulse Survey Template	✓	✓	✓
Online Engagement Survey		✓	✓
Report & Recommendations		✓	✓
Up to 10 1:1 Stay Interviews			✓
3 Focus Groups			✓
	\$250 USD	\$4500 USD	\$7500 USD (approx.)

*Prices subject to change.

First30's Engage2Retain programs are designed to help our clients identify employee retention issues quickly, and recommend **actionable and realistic solutions** which can be implemented immediately.

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See page 4 for our outplacement services...



Cost Effective, Professionally Guided Outplacement

Learn more about our outplacement solutions.

Contact us to learn more!

All emails and discussions will be kept strictly confidential.

 info@first30ready.com

 www.first30ready.com

First30 helps businesses maintain a positive employer brand and save costs during layoffs by providing best-in-class outplacement support.

We offer the same benefits and programming as traditional outplacement...but with some great additional features including cost! **Our competitive pricing allows the opportunity for every business to offer outplacement to EVERY employee.** Our programming is designed to be relatable, effective, and accessed anywhere from any device! Our services include...

1. Access to the First30 platform for 1 FULL YEAR!

Our platform is easy to use and includes coaching, expertly guided, and designed resources.

2. LIFETIME ACCESS to First30's Resources & Webinars

First 30 and our partners offer resources and host amazing webinars on all sorts of timely topics related to job searching, wellness, and career planning.

3. Resume Review

Our resume reviews are exceptional and led by acclaimed resume writer and job search strategist Kamara Toffolo and her team. Reviews include a video to explain all changes.

4. Resume and LinkedIn Writing Courses

Users will have access for a full year to LinkedIn expert and author Leslie Hughes' LinkedIn course and First30's resume writing course.

5. Free e-book! 'A Spark in the Dark: Illuminating Your Path to a Brilliant Career in a Reorg World' by Amy Davies.

Participants receive an e-edition and audio edition to download.

We consider the entire experience:



Wellness



Job Search & Interview Prep



Career Collateral



Networking



Important Milestones



Career & Life Planning

Cost Effective. Progressive. 100% Mobile Ready.





First 30

Price Plans

OUTPLACEMENT OPTIONS & PRICING

	First30 LITE	First30 Complete	First30 Complete Plus
1 Year Platform Access	✓	✓	✓
Weekly Resource & Webinar Access	✓	✓	✓
Resume & LinkedIn Courses	✓	✓	✓
Resume Review		✓	✓
1:1 Coaching			✓
www.first30ready.com	\$500 per participant	\$850 per participant	\$985 per participant

*First30 also offers pre-paid bundled pricing for our complete programs for 5 or more participants. We're happy to discuss the options. Prices subject to change.

The process for our clients outlined below is simple.

- 1 Once the optimal program for your exiting employees has been identified, First30 will provide information letters about the program for employers to include in severance packages.
- 2 Clients provide First30 with a list of their employees' email addresses once these have been provided by the employee.
**Client invoices are issued to the business upon receipt of the email list.*
- 3 The First30 team will reach out to employees within days following their layoff to offer career transition support.



Reach out for a confidential discussion with our team to learn more, info@first30ready.com, or book a call with us [HERE](#).