FIRST30 EMPLOYEE ONBOARDING SERVICES & SOLUTIONS

At First30, we're employee onboarding experts. **We help companies build effective, engaging, and repeatable programs to reduce new hire churn and drive engagement.** We're happy to speak with you and discuss the best options and pricing for your business.

EXPERT ONBOARDING AUDIT & RECOMMENDATIONS

Our expert onboarding audits are perfect for companies looking to make immediate improvements to their employee onboarding program. Audits include:

- 1-hour onboarding strengths assessment
- 1-hour presentation of recommendations provided within one week
- Some quick wins and no-to-low-cost ideas

Cost: $350 (plus taxes). Book an audit for your business **HERE**

EMPLOYEE ONBOARDING CONSULTING SERVICES & WORKSHOPS

Our onboarding consulting services include:

- Onboarding audit and strengths assessments
- Onboarding gap analysis workshops (with HR and key stakeholders)
- Onboarding program and resource development
- Program implementation

Cost: TBD (SOW agreed with client). Book a call to discuss options and pricing **HERE**

AUTOMATED AND REPEATABLE ONBOARDING PLATFORM

Our onboarding automation services include:

- Creating a repeatable email sequencing program for new hires to share important training, information and documents
- Building and launching a 30-day automated program

Cost: TBD (SOW agreed with client). Book a call to discuss options and pricing **HERE**

www.first30ready.com

To book a call with us to discuss your employee onboarding program and requirements, please click **HERE** or email, info@first30ready.com.

See page 2 for our step-by-step process...

Step-by-Step Onboarding Process

FIrst30's complete engagement process from an initial onboarding audit to the launch of an onboarding program is outlined below. We work with our clients at the start of every project to understand their specific needs, and clients may choose to work with us for some or all of the steps below.
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Step 1: Onboarding Audit

An audit is where it all begins! We'll assess your current program by running a diagnostic and providing a full report of strengths and improvement areas. The audit will include low-to-no-cost improvements that can be implemented immediately. The cost for an assessment is $350 (plus taxes). You can book an audit **HERE**.

Step 2: Onboarding Workshop and Gap Analysis

Internal collaboration is key to success! We'll run a workshop or workshops with people leaders to assess strengths and opportunities, as well as run a gap analysis to understand what resources are required and what the business already has but may not be utilizing. You'll receive a report including gaps and recommendations.

Step 3: Program Design Outline

Need a clear picture of the day-to-day? We'll design a 30-day program outline for your business with daily training and resource recommendations. This program will be based on resources you currently have available and we'll recommend resources to include at a future date. There will be an option to work with the First30 team or create any additional resources internally.

Step 4: Onboarding Resources & Comms Program Development

Sometimes our clients don't have the resources to design content internally. If your business requires support with resource development and an internal communications plan to introduce the new onboarding resources and program, we can help. We can support you by updating current documents and creating new expertly-designed onboarding resources of all types, including manager guides.

Step 5: Onboarding Implementation

The best onboarding programs are automated and repeatable. We'll support you by using your internal HRIS or LMS. Alternatively, we can build a program using First30's proprietary onboarding software, specifically designed for hosting onboarding programs. We'll also create an automated onboarding email sequence for your new hires.

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